

# *New Earth Vision Summits*

## Module 5

### Speaker Agreement

#### **Here is Speaker Agreement to send to speakers via DocuSign:**

Speaker Agreement for:

**[Name of your Event] ~ [Month & Year] Online Speaker Series**

Produced by **[Your Name]**

**[Your Name]** will facilitate a video interview via Zoom conferencing with you (Expert Speaker, whose signature is below). Expert Speaker understands that for educational, promotional and commercial applications, **[Your Name]** will make the Expert Speaker's interview recording available at no charge for registered attendees of this virtual event.

By signing this document, you, the Expert Speaker, and **[Your Name]** agree to the following terms outlined below:

#### **General Terms:**

- The **[Name of your Event]** online event will occur from **[dates of your event]**.
- Expert Speaker agrees to participate as an expert speaker in a **pre-recorded** video interview via Zoom conferencing **between [dates that you will be recording interviews]**. The interview will be between 40 to 60 minutes in length, on your chosen topic.
- You agree to have the interview/presentation recorded by **[Your Name]**.
- **[Your Name]** agrees to provide the back-end coordination and production for this event, including tech support, recording, email reminders to participants, etc. <sup>[L]</sup><sub>[SEP]</sub>
- You grant **[Your Name]** the right to use your name, bio, voice, image, words and title or professional designation in whole or in part in these recordings, compilations, and in any in any correspondence, publicity, advertising, promotional or other derivative materials.

#### **Compensation:** <sup>[L]</sup><sub>[SEP]</sub>

You agree to participate in the video interview at no charge and will not request compensation at any point in the future from **[Your Name]** in relation to this event.

#### **Intellectual Property:**

- All of the material you deliver on your expert video interview is and remains your property and yours alone. <sup>[L]</sup><sub>[SEP]</sub>
- **[Your Name]** owns the recordings and transcripts of the interview. **[Your Name]** may re-use your recording indefinitely, providing credit and reference to you and your free gift link. <sup>[L]</sup><sub>[SEP]</sub>

- Expert Speaker will be provided with Mp3 and Mp4 video recordings of your expert interview; you as Expert Speaker are free to re-purpose, re-sell and re-use indefinitely as you wish, without compensation to [Your Name]. We request that you credit [Name of your Event] ~ 2019 Online Speaker Series and [Your Name] as the Interviewer. [L] [SEP]

**Marketing Commitment:** [L] [SEP]

- You agree to send two (2) stand-alone (solo) emails announcing the [Name of your Event] ~ 2019 Online Speaker Series website link [Your Name] provides, to your community of \_\_\_\_\_ email subscribers during the prelaunch period, [dates of your promotional period (the 2 weeks prior to your event)].
- (Optional) We recommend also promoting the event via social media prior to & during the event, [dates of your event], including on the day that your interview/workshop is featured.
- If you are unable to make the marketing commitment, please contact me at [Your email address] so that we can resolve any discrepancy.

**Summit Timelines:** [L] [SEP]

- Interview Pre-Recordings: [dates that you will be recording interviews]
- Prelaunch Period (All speakers will send 2 Stand-Alone Promotional Emails): [dates of your promotional period]
- Live Online Event: [dates of your event] [L] [SEP]

Your signature on this agreement indicates full compliance with the requests, terms and promises stated above. [L] [SEP]

**Expert Speaker Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

[L] [SEP]